

Penobscot County Commissioners' Meeting Minutes October 31, 2023 #2454
9:00 AM Commissioners Peter Baldacci, Andre Cushing and David Marshall

Roll Call -

Commission Chair Cushing opened the meeting at 9:00 AM from the Commissioners Chambers with all Commissioners, Treasurer Mower, Administrator Adkins and Deputy Administrator LaBree present.

Pledge of Allegiance – Admin. Assistant O’Kelly

Commissioner Cushing asked for a moment of silence for the tragedy that occurred in Lewiston.

Approval of Meeting Minutes

Commissioner Marshall made a motion to approve the October 24th, 2023 Meeting Minutes. Commissioner Baldacci seconded the motion. Voted to approve 3-0. Signed.

Y Building / Demolition Bid Decision –

Director MacDonald discussed the five bids received for the bid opening held October 17, 2023.

After discussion, Director MacDonald recommended Prism Response. Commissioner Baldacci moved to approve Prism Response dba Alloy Group in the contracted amount of \$297,400.00. Commissioner Marshall seconded the motion. Move to approve passed 3-0.

Director MacDonald stated that the asbestos abatement should be done the first of December. Then the demolition can start after.

ARPA -

Grant Manager Dana presented the following:

- Discussion on the most updated spreadsheet with ARPA funding that is obligated and expended as of September 30th.
 - Commissioners Fund is still open for grant applications
- On the sub-recipient’s requests, Commissioners will make a decision on who they want to fund in December.

TAN Payoff –

Treasurer Mower and Director Bragdon recommended paying back the ARPA loan of \$7,500,000 to the County in lieu of a TAN. At this time 90% of county taxes due have been repaid.

Commissioner Baldacci moved to approve Treasurer Mowers recommendation of repayment plus interest of \$135,175.85. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

2024 Budget Review –

Administrator Adkins presented the 2024 budget review. The following departments were discussed.

2024 Budget Review – Continued:

- Dept. 2 – HR
 - Commissioner Baldacci moved to approve Dept. 2 / HR budget to fund an additional PT Clerical position at 20 hours per week. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
 - 2024/ Expenditures - \$274,665 Revenues / None
- Dept. 3 – EMA – the following modifications took place:
 - Commissioner Baldacci moved to reduce the Training Education line requested amount to \$7,500. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
 - Commissioner Baldacci moved to adjust the Equipment & Supplies line to \$5,000 with notation to increase if necessary. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
 - Commissioner Baldacci moved to zero out the line item for EMA county disaster. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
 - Commissioner Baldacci moved to approve Dept. 3 / EMA budget with modifications presented by the Administrator. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
 - 2024/Expenditures - \$ 465,167 Revenues \$214,126
- Dept. 4 – PRCC – the following modification took place:
 - Commissioner Baldacci moved to not support additional salary increases for the Director and Deputy Director. Commissioner Marshall seconded the motion. Vote to decline request passed 3-0.
 - Commissioner Baldacci moved to adjust the Vehicle line from \$9,500 to \$2,500. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
 - Commissioner Baldacci moved to approve Dept. 4 / PRCC budget as approved with modifications. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
 - 2024/Expenditures – \$4,289,011 Revenues - \$219,300
- Dept. 5 – District Attorney's Office
 - Commissioner Baldacci moved to decline the request to move a part-time clerical position to a full-time clerical position. Commissioner Marshall seconded the motion. Vote to decline passed 3-0.
 - Commissioner Baldacci moved to approve the Dept. 5 / DA budget with modifications. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
 - 2024/ Expenditures - \$1,527,727 Revenues - \$61,000
- Dept. 12 – Sheriff's Office
 - After discussion, Commissioner Baldacci moved to amend his motion to decline funding a new Sergeant position and modify a new Deputy Sheriff position to half year beginning July 1, 2024. Commissioner Marshall seconded the motion. Vote to approve motion as stated 3-0.

Commissioner Baldacci made a motion to approve the warrants as presented. Commissioner Marshall seconded the motion. Vote to approve 3-0.

Payroll status changes signed for: Jeffrey Smith

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:44 AM under 1 M.R.S.A. § 405 (6) (D) Contract. Commissioner Marshall seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Adkins, Deputy Administrator LaBree and Treasurer Mower. Session ended at 11:57 AM.

Action Taken: None

Commissioner Baldacci moved to adjourn the meeting at 11:58 AM with no further business on the agenda. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Scott A. Adkins

Andre E. Cushing, III, Chair

Peter K. Baldacci, Commissioner

David S. Marshall, Commissioner